



# Operation of Stall/Sale of Raffle Tickets/Street Appeal/Busk Application under Taupo District Council Bylaws

1. **Applicant details** *(please complete in full)*

Full name: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Landline: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Organisation: \_\_\_\_\_

Type of goods: \_\_\_\_\_

Where goods obtained: \_\_\_\_\_

Location: \_\_\_\_\_

Date of operation: \_\_\_\_\_ Time of operation: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

Signature of Authorised Officer of Organisation: \_\_\_\_\_

Designation of Above Person: \_\_\_\_\_

2. **Licence Required** *(tick the appropriate circle)*

Occasional Stall

Raffle tickets

Street Appeal

Busking

## OFFICE USE ONLY

Date received: \_\_\_\_\_  
.....

Licence Number: \_\_\_\_\_  
.....

Application: Approved

Declined

Officer: \_\_\_\_\_  
.....

## **GUIDELINES FOR STREET STALLS/APPEALS/BUSKING/SALE OF RAFFLE TICKETS**

Bookings for street stalls and raffles may be made up to 12 months prior to the date for the licence. Only those selling on behalf of a club, institution, society, or the like are permitted to sell in the shopping centres.

### **Street Stall/Street Appeals Conditions:**

- Pedestrians should not be obstructed or approached;
- Prior approval is to be obtained in writing from the shop proprietor, outside whose premises the stall is to be located;
- Barbecues must have a tarpaulin placed underneath.

### **Street Raffles and Lotteries Conditions:**

- Pedestrians should not be obstructed or approached;
- If any food is to be sold or raffled, the applicant should consult the Environmental Health Officer concerning any special conditions or requirements;
- Raffles may require a licence under the provisions of Section 35 of the Gaming and Lotteries Act 1977

### **Buskers Conditions**

- Approval of adjacent shopkeepers is required;
- Council approval is required;
- No amplifier permitted;
- There is to be no obstruction of pedestrians;
- Must move on at the request of a Council Officer or an adjacent shopkeeper.

### **Occasional Food Stalls (e.g. Sausage sizzles)**

The tantalising odour of sizzling sausages and frying onions attracts many people to this simple form of fundraising. Every year in New Zealand, hundreds of organisations raise money through this venture.

There are, however, some risks for your customers – food such as sausages are easily contaminated with bacteria, some of which may cause food poisoning. These are some of the rules you need to follow to ensure your customers' well-being.

- Purchase any food supplies you need from recognised outlets such as supermarkets or butchers.
- Keep meat and salads in a refrigerator until required.
- Carry meat and salads to the venue in chilly bins packed with ice or chilly pads
- Keep food well chilled until required
- Wash your hands thoroughly prior to handling any food, for at least 30 seconds in hot, soapy water.
- Ensure that sausages and meat patties are well cooked. The juices should run clear.
- Handle the food with tongs or, if necessary, with disposable gloves.
- The same person who handles the food **MUST NOT** handle the money.
- Do not smoke as bacteria can be transferred from your mouth to your hands and hence to utensil or food.
- If you are feeling unwell, do not prepare food for others!
- Wash your hands thoroughly when you finish – and discard any remaining food.